**COVID-19 – Data Protection statement**

In respect of Data Protection / GDPR these are of course highly unusual times.

“Steve Gallant, Leader of the East Suffolk Council sent me this quote.

At a recent tele-conference Robert Jenrick, Secretary of State for Housing, Communities and Local Government, clearly made the point that we should be adopting a Permissive Attitude – just get the job that needs doing done – cut through bureaucracy and red tape – keeping people safe, secure and supported is the number one priority. If people are acting in the best interests of others then they are doing the right thing and they will have the full support of the Government”

* All staff are needing to work from home, in line with Government Guidelines.
* 1-1 Mentoring & Counselling will continue to take place using WhatsApp video calls, messenger or phone calls. To do this all staff will wherever possible use their work computer / phone. If they need to use their own phone then staff will block / hide their number. All notes will made & stored electronically on word documents & files will be password protected.
* Other contact with parent & young people will also be made to support families. This will be done with the same respect of Date Protection as with the 1-1 mentoring & counselling.
* Staff will also be using this time to prepare case studies – these will be fully anonymised.
* School lunch delivery is managed by the schools’ Data Protection procedures.
* This statement will be reviewed as and when our service changes or expands